



# NEHRU INSTITUTE OF TECHNOLOGY

(AN AUTONOMOUS INSTITUTION)

APPROVED BY AICTE, NEW DELHI & AFFILIATED TO ANNAM UNIVERSITY, CHENNAI

NOTED BY NANCY, VILVA - (Recognized by UGC with Section 2(f))

Jawahar Gardens, Kaliapuram, Coimbatore - 641 105



Moulding True Citizens

NIT/IQAC/AY2024-2025/01

Date: 27/08/2024

## Circular

A Meeting of Internal Quality Assurance Cell (IQAC) for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities is scheduled on 30<sup>th</sup> August 2024 at 10:30 AM.

**Venue: Board Room**

### AGENDA

- ✦ WELCOME ADDRESS
- ✦ Quality Enhancement Strategies
  - ✦ NAAC reforms 2024
  - ✦ AQAR preparation 2021-22 & 2023-24
  - ✦ NIRF ranking
  - ✦ Implementation of NEP and SDG in curriculum
  - ✦ Feedback on Curriculum (Regulation 2023)
  - ✦ Green and energy audits
  - ✦ Best practices review
  - ✦ AAA audit
  - ✦ Training program for faculty on OBE
  - ✦ IDP plan
  - ✦ Certificate courses
- ✦ ANY OTHER MATTER
- ✦ VOTE OF THANKS

### Cc:

1. Copy Submitted to CEO & Secretary
2. IQAC Cell
3. Deans, All HoDs
4. All IQAC members
5. Principal Office



*R. Ramesh*  
27/08/24  
Chairperson - IQAC



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## INTERNAL QUALITY ASSURANCE CELL (IQAC) *IQAC Composition for the Academic Year 2024 -2025*

SL.NO	NAME OF THE MEMBER	DESIGNATION	CATEGORY
01.	Dr.M.Sivaraja	Principal/NIT	Chairperson of IQAC
02.	Dr H N Nagaraja	Executive Director / NGI	Management Member
03.	Dr.S.Pathur Nisha	Professor & Head/CSE	IQAC - Director
04.	Dr. Prashant R. Nair	Vice- Chairman - IQAC & Associate Professor/CSE, Amrita Vishwa Vidyapeetham, Coimbatore.	Academic Expert
05.	Prof.A.Balthilak	Assistant Professor (SG)/Aero	IQAC Head
06.	Dr.N.Vithya	Associate Professor /S&H	IQAC Coordinator
07.	Dr.M.S.Irfan Ahmed	Professor & Dean/ S&H	Senior Faculty Members
08.	Dr Bhuvneshwari	Professor & Dean / MBA	
09.	Dr.P.Shanthakumar	Professor /IT	
10.	Dr M Kumaresan	Professor / S&H	
11.	Dr.V.Saravanan	Associate Professor/ Aero	
12.	Dr M Vadivel	Assistant Professor (SG)/ Civil	
14.	Dr J Prem Kumar	Assistant Professor (SG)/ FT	
15.	Mr. Mohan	Assistant Administrative Officer	Administrative Member
16.	Dr.A.Sivasamy	Professor / Agri	Controller of Examinations
17.	Mr. S.Shameer	Mechanical Engg. (2016-2020 Batch)	Alumni Members
18.	Mr.K. Amaresh Kumar	Computer Science and Engg. (2010-2014 batch)	
19.	Ms C Keerthana	IV Year / CSE	Student Members
20.	Mr.D.Manoj	IV Year / Aero	
21.	Ms.H.Vanitha priya	Fund Raising Manager, CARE - T , Coimbatore .	Parent
22.	Er Vignesh C	Engineer - U2 Tech Mahendra , Bangalore	Industrial Expert
23.	Mr.Rajkumar Arumugam	Founder & Director Renaissance Power Products Private Limited, Coimbatore	Employer
24.	Er.R.Rajadurai M.E	President, Coimbatore Zone Civil Engineers association (COZENA)	Local Society/Chapter Member



*[Signature]*  
IQAC - Chairperson



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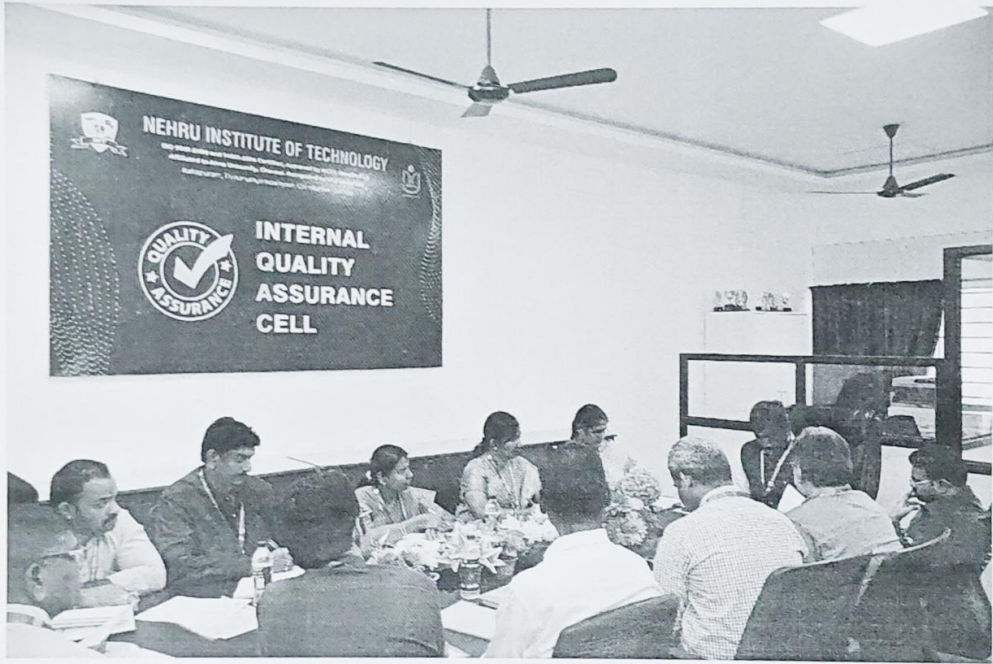
The following points were discussed in the meeting

<b>Agenda 01</b>	<b>Reading and finalization of minutes and resolution of last meeting</b>
Resolution	The IQAC Director, Dr. S. Pathur Nisha, read the minutes of the previous meeting. The minutes were confirmed unanimously by all members.
<b>Agenda 02</b>	<b>Note on NAAC reforms 2024</b>
Discussion	Dr. Prashant R. Nair (Academic Expert) IQAC vice Chairman, Amrita Vishwa Vidyapeetham, Coimbatore, discussed the upcoming NAAC reforms for 2024, emphasizing the need to align with the new criteria and benchmarks
Decisions	The committee decided to form a subcommittee to monitor and ensure compliance with the new reforms.
Responsibility	Dr. M. Sivaraja (Principal/NIT) and Dr. S. Pathur Nisha (IQAC Director) were assigned to lead the subcommittee.
<b>Agenda 03</b>	<b>Note on AQAR preparation 2021-22 &amp; 2023-24</b>
Discussion	The preparation of the Annual Quality Assurance Report (AQAR) for the academic years 2021-22 and 2023-24 was discussed, highlighting the key areas that need attention.
Decisions	The committee decided to compile and review all relevant data by the end of the current month. Regular meetings will be scheduled to ensure timely completion.
Responsibility	Dr. S. Pathur Nisha (IQAC Director) Prof. A. Balthilak (IQAC Head) and Dr. N.Vithya (IQAC Coordinator) were tasked with coordinating the data collection and report preparation.
<b>Agenda 04</b>	<b>Note on NIRF ranking</b>
Discussion	The discussion focused on improving the institution's NIRF ranking, analyzing previous submission, and identifying areas for improvement.
Decisions	The committee resolved to focus on improving faculty-student ratios, research outputs, and outreach activities. A workshop will be conducted to educate faculty on the parameters that affect NIRF rankings.
Responsibility	Dr. M. Sivaraja (Principal/NIT), Dr. S. Pathur Nisha (IQAC Director) and Prof. A.Balthilak (IQAC Head) will lead the initiatives to improve the ranking.
<b>Agenda 05</b>	<b>Note on Implementation of NEP and SDG in curriculum</b>
Discussion	The integration of the National Education Policy (NEP) and Sustainable Development Goals (SDG) into the curriculum was discussed.
Decisions	It was decided to revise the curriculum to include NEP and SDG principles. A detailed implementation plan will be developed.
Responsibility	Dr. A. Sivasamy (Controller of Examinations) and Dr. M. Vadivel (Head - Academic affairs) will oversee the curriculum revision process.
<b>Agenda 06</b>	<b>Note on Feedback on Curriculum (Regulation 2023)</b>
Discussion	Feedback from various stakeholders on the new curriculum (Regulation 2023) was reviewed.
Decisions	The committee decided to incorporate constructive feedback into the curriculum revision. A follow-up survey will be conducted to gather more detailed responses.
Responsibility	Dr. M. Vadivel (Head - Academic affairs) will manage the feedback incorporation and survey process.



<b>Agenda 07</b>	<b>Note on Green and energy audits</b>
Discussion	The necessity of conducting regular green and energy audits was emphasized to promote sustainability on campus.
Decisions	It was resolved to conduct the audits annually and implement recommendations from the reports.
Responsibility	IQAC will coordinate the audits and follow-up actions.
<b>Agenda 08</b>	<b>Note on Best practices review</b>
Discussion	The existing best practices of the institution were reviewed, and suggestions for improvements were discussed.
Decisions	The committee decided to document best practices and share them across departments. An annual review of these practices will be instituted.
Responsibility	IQAC will take charge of documenting and disseminating best practices.
<b>Agenda 09</b>	<b>Note on Training program for faculty on OBE</b>
Discussion	The importance of Outcome-Based Education (OBE) was discussed, along with the need for faculty training.
Decisions	A comprehensive training program on OBE will be organized for all faculty members.
Responsibility	Prof. A.Balthilak (IQAC Head) and Dr. N.Vithya (IQAC Coordinator) will organize the training program.
<b>Agenda 10</b>	<b>IDP</b>
Discussion	The progress of the Institutional Development Plan (IDP) was reviewed, and future steps were discussed.
Decisions	The committee decided to update the IDP to reflect current goals and strategies. A task force will be created to monitor the implementation of the IDP.
Responsibility	Dr. M. Sivaraja (Principal/NIT), Dr. S. Pathur Nisha (IQAC Director) and Prof. A.Balthilak (IQAC Head) will lead the IDP updates and monitoring.
<b>Agenda 11</b>	<b>Certificate courses</b>
Discussion	The introduction and promotion of certificate courses were discussed to enhance students' skill sets.
Decisions	The committee resolved to introduce new certificate courses in emerging areas of technology and management. Collaborations with industry experts for course design and delivery will be explored.
Responsibility	Dr. M. Kumaresan, Professor / S&H will oversee the development and promotion of the certificate courses.
<b>Agenda 12</b>	<b>Any other item or agenda with the permission of chair</b>
	<b>No items or agenda with the permission of chair is discussed</b>

INTERNAL QUALITY ASSURANCE CELL (IQAC) Meeting on 30<sup>th</sup> August 2024





INTERNAL QUALITY ASSURANCE CELL (IQAC) Meeting on 30<sup>th</sup> August 2024



**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**IQAC Meeting for the Academic Year 2024 -2025**

Date: 30/08/2024  
Venue: Board Room

Time: 10.30 AM

**Attendance Sheet**

SL.NO	NAME OF THE MEMBER	CATEGORY	SIGNATURE
01.	Dr.M.Sivaraja	Chairperson of IQAC	
02.	Dr H N Nagaraja	Management Member	
03.	Dr.S.Pathur Nisha	IQAC - Director	
04.	Dr. Prashant R. Nair	Academic Expert	
05.	Prof.A.Balthilak	IQAC Head	
06.	Dr.N.Vithya	IQAC Coordinator	
07.	Dr.M.S.Irfan Ahmed	Senior Faculty Members	
08.	Dr Bhuvneshwari		
09.	Dr.P.Shanthakumar		
10.	Dr M Kumaresan		
11.	Dr.V.Saravanan		
12.	Dr M Vadivel		
14.	Dr J Prem Kumar		
15.	Mr. Mohan	Administrative Member	
16.	Dr.A.Sivasamy	Controller of Examinations	
17.	Mr. S.Shameer	Alumni Members	AB
18.	Mr.K. Amaresh Kumar		AB
19.	Ms C Keerthana	Student Members	
20.	Mr.D.Manoj		
21.	Ms.H.Vanitha priya	Parent	AB
22.	Er Vignesh C	Industrial Expert	
23.	Mr.Rajkumar Arumugam	Employer	AB
24.	Er.R.Rajadurai M.E	Local Society/Chapter Member	AB

IQAC - Coordinator

IQAC - Head

IQAC Director

IQAC - Chairperson

